UNITED NATIONS **ST**

Secretariat

ST/IC/1995/80
21 November 1995

INFORMATION CIRCULAR

To: Members of the staff in the General Service and related categories

From: The Assistant Secretary-General for Human Resources Management

Subject: 1996 NATIONAL COMPETITIVE EXAMINATIONS*

1. The purpose of this circular is to inform staff members of the Secretariat of the modalities and conditions under which they may apply to take national competitive recruitment examinations at the P-2 and P-3 levels in 1996.

2. National competitive recruitment examinations will be held in January and July 1996 in various occupational groups in accordance with the needs of the Organization.

3. Staff members may apply to take these examinations if they meet the entrance qualifications established for nationals of the participating Member States, which have been established in accordance with mandates of the General Assembly.

4. Staff members in the General Service and related categories who wish to apply to take a P-2 national competitive examination should have obtained a first-level university degree directly relevant to the occupational group in which they wish to compete, have a satisfactory record of performance and be a national of a Member State which is currently unrepresented, underrepresented or below the mid-point of its range (see attached list).

5. On a trial basis, staff members in the General Service and related categories may apply for a P-3 national competitive examination provided they meet the following eligibility criteria: they should hold a Masters degree (or an equivalent degree) directly relevant to the occupational group in which they

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* Personnel Manual index No. 4363.

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wish to compete, have a satisfactory record of performance, have four (4) years of professional experience in a field directly relevant to the occupational group in which they wish to take the examination and be a national of a Member State which is currently unrepresented, underrepresented or below the mid-point of its range.

6. The January national examinations will be held in January 1996 in the following occupations: Administration (P-3), Demography (P-2), Economics (P-2/3), Finance (P-2/3), Legal (P-2/3), Library (P-2), Political Affairs (P-2/3), Public Information (P-2/3), Social Development (P-3) and Statistics (P-2/3).

7. Qualified staff members may apply by completing the attached form and forwarding it to: 1996 National Competitive Examination (Staff Members), Specialist Services Division/OHRM, Room S-2560, by 15 December 1995. The most recent performance evaluation report, as well as copies of all degrees, must be attached to the application.

UNITED NATIONS

APPLICATION FOR NATIONAL COMPETITIVE EXAMINATION FOR STAFF MEMBERS OF THE UNITED NATIONS SECRETARIAT ONLY

Section I: Personal data

Last name: _____
First name: _____
Gender: _____ Grade: _____
Department: _____
EOD date: _____
Date of birth: _____

Room No.: _____ Ext.: _____
Index No.: _____
Nationality: _____
Duty station: _____
Appointment: _____
Expiration date: _____

Section II: Type of examination

Occupational group: _____

P-2 level: _____
P-3 level: _____

Latest copy of performance evaluation report attached: _____
Period covered in performance evaluation report: _____
Copies of degrees attached: _____

Section III: Experience, United Nations and outside (indicating dates, and departments/institutions)
(For P-3 examination only)

This application should be signed and submitted by 15 December 1995 to the Specialist Services Division, Room S-2560.

Date: _____ Signature: _____

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LIST OF MEMBER STATES CURRENTLY UNREPRESENTED, UNDERREPRESENTED OR BELOW THE MID-POINT OF THEIR DESIRABLE RANGES

Albania
Andorra
Angola
Antigua and Barbuda
Armenia
Azerbaijan
Bahamas
Bahrain
Barbados
Belgium
Belize
Benin
Bhutan
Bolivia
Bosnia and Herzegovina
Botswana
Brazil
Brunei Darussalam
Cambodia
Canada
Cape Verde
Central African Republic
Chad
China
Colombia
Comoros
Congo
Costa Rica
Croatia
Cyprus
Czech Republic
Democratic People's Republic of Korea
Denmark
Djibouti
Dominica
Dominican Republic
Ecuador
El Salvador
Equatorial Guinea
Eritrea
Estonia
Fiji
Finland
France
Gabon
Georgia
Germany
Greece
Grenada
Guinea-Bissau
Haiti
Honduras
Hungary
Indonesia
Italy
Japan
Kazakstan
Kuwait
Kyrgyzstan
Lao People's Democratic Republic
Latvia
Lesotho
Libyan Arab Jamahiriya
Liechtenstein
Lithuania
Luxembourg
Maldives
Malta
Marshall Islands
Mauritania
Micronesia (Federated States of)
Monaco
Mongolia
Mozambique
Myanmar
Namibia
Niger
Norway
Oman
Palau
Panama
Papua New Guinea
Paraguay
Portugal
Qatar
Republic of Korea
Republic of Moldova
Romania
Russian Federation
Rwanda
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Samoa
San Marino
Sao Tome and Principe
Saudi Arabia
Seychelles
Slovakia
Slovenia
Solomon Islands
South Africa
Spain
Suriname
Swaziland
Sweden
Tajikistan
The former Yugoslav Republic of Macedonia
Togo
Turkey
Turkmenistan
Ukraine
United Arab Emirates
United Kingdom of Great Britain and Northern Ireland
United States of America
Uzbekistan
Vanuatu
Venezuela
Viet Nam